



Anekant Education Society's

Anekant Institute of Management Studies (AIMS)

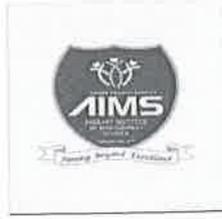
Religious Minority Institution, Anekant Education Society Campus
Baramati, Dist-Pune, Maharashtra, PIN-413102

Phone:(02112) 227299 Fax :(02112) 227299 www.aimsaramati.org

Constitution of Academic Committee Meeting **For A. Y. 2024-25**

Sr. No	Name of the Member	Designation
1	Dr. M. A. Lahori, Director, AIMS	Chairman
2	Dr. A. Y. Dikshit	Member
3	Dr. T. V. Chavan	Member
4	Prof. S. S. Jadhav	Member
5	Dr. S. S. Khatri	Member
6	Dr. P. V. Yadav	Member
7	Dr. S. V. Khatavkar	Member
8	Dr. M. A. Vhora	Member
9	Prof. H. G. Giri	Member
10	Prof. A. O Kadam	Member
11	Dr. P. D. Hanchate	Member
12	Mr. Jay Gadiya	Student Representative
13	Mrs. Pournima Kulkarni	Student Representative
14	Dr. D. P. More	Member Coordinator





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Ref: AES/AIMS/MBA/2024-25/2

Date: 04/10/2024

Subject: Academic Committee Meeting

Respected Members,

I have the honor by directions to invite your good-self for **Academic Committee Meeting** scheduled on **Saturday, 05/10/2024 at 03:30 PM** at AIMS Boardroom. Your valuable presence and inputs are vital for the fruitful meeting.

Dr. D. P. More
Program Coordinator
AIMS, Baramati

Meeting Agenda

- ✓1. Confirmation of minutes of previous meeting
- ✓2. To review the Adherence of Academic Calendar
- ✓3. To review the preparations of scheduled 14th National Conference
- ✓4. To discuss the modules to be included in Capability Enhancement Training Program
- ✓5. To review the status of preplacement & OJT for Batch 2023-25
- ✓6. To discuss the monthly reflection sheet tuning with NAAC requirements
- ✓7. Any other point with the permission of the chair.

Copy to:

1. Hon. Secretary, AIMS
2. Director, AIMS
3. Staff Members





Ref: AES/AIMS/MBA/AC/2024-25/2

Date: 09/10/2024

MINUTES OF ACADEMIC COMMITTEE MEETING NO. 2

Day: Saturday
Date: 05/10/2024

Place: AIMS Boardroom
Time: 3:30 PM

Following Members were present for the Meeting

1. Dr. M. A. Lahori, (Director, AIMS Baramati)
2. Dr. Dattatray P. More
3. Dr. A. Y. Dikshit
4. Dr. T. V. Chavan
5. Dr. Smita S. Khatri
6. Dr. P. V. Yadav
7. Prof. S. S. Jadhav
8. Dr. M. A. Vhora
9. Prof. H. G. Giri
10. Dr. P. D. Hanchate
11. Mr. Jay Gadiya* Student Representative MBA-II
12. Ms. Pournima Kulkarni- Student Representative MBA-II

Minutes of the Meeting:

1. Confirmation of minutes of the previous meeting & review of ATR.

The minutes of previous meeting were read by Dr. D. P. More and action taking report was presented.

2. To review the Adherence of Academic Calendar.

The adherence report of academic calendar of Term-I A. Y. 2024-25 was reviewed. The 20 activities are conducted out of 21 scheduled in academic calendar. The adherence is more than 95% for the month of August, September & October 2024.

3. To review the preparations of scheduled 14th National Conference

The progress of upcoming 14th National Conference was reviewed during the meeting. It was discussed that the research papers need to be mobilised from registered and prospective research scholars at AIMS. The budget of National Conference needs to be prepared and necessary approvals are to be taken. (Action by: Dr. S. V. Khatavkar)



4. To discuss the modules to be included in Capability Enhancement Training Program

The grooming needs, skill gaps and suitability of training modules for students were discussed in the meeting. The feedback given by recruiters is contemplated deeply and it was decided that modules like Resume Writing, Express yourself, Professional Grooming, & Mock Interviews need to be covered in Capability Enhancement Training Program. (Action by: Dr. D. P. More-Program Coordinator, AIMS)

5. To review the status of preplacement & OJT for Batch 2023-25

The status of preplacement offer and On Job Training (OJT) of allotted students of SEM-III was reviewed. The comprehensive OJT status report was extensively discussed during the meeting. Further, it was discussed that the follow-up of students in 'replay awaited' category need to be taken by respective faculty members. The comprehensive report of OJT is to be on-warded to management till 16th October 2024.

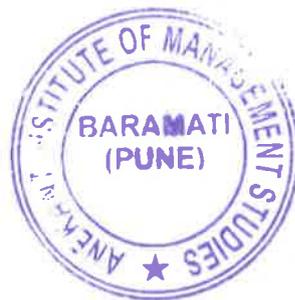
(Action by Dr. D. P. More, Program Coordinator, AIMS)

6. To discuss the monthly reflection sheet tuning with NAAC requirements

The monthly reflection sheet for staff members in tune with NAAC requirement was discussed in the meeting. The monthly benchmark for key institute growth indicators and faculty contributions will be accumulated month wise. The faculty wise data need to be compiled on 25th of every month. The shortcomings if any or delay in submissions may have reflection on salary.

7. Any other point with the permission of the chair

The innovative practice of video recording the summery of learning outcomes of students was discussed during the meeting. It was decided that short videos of students need to be recorded by every course teacher to document their learning outcome. The professional video recording facilities of T C college Baramati can be availed for this purpose. (Action by: Respective Course Teacher)



Dr. M. A. Lahori
Director
AIMS Baramati



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Ref: AES/AIMS/MBA/AC/2024-25/02

Date: 20/11/2024

Academic Committee Meeting-02

Action Taken Report (ATR)

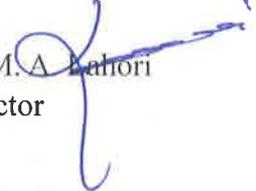
Date of the Meeting: 05/10/2024

Resolution No.	Minutes	ATR by	Status
1	Confirmation of minutes of the previous meeting & review of ATR.	NA	NA
2	To review the Adherence of Academic Calendar. The adherence report of academic calendar of Term-I A. Y. 2024-25 was reviewed. The 20 activities are conducted out of 21 scheduled ion academic calendar. The adherence is kore than 95% for the month of August, September & October 2024.	NA	NA
3	To review the preparations of scheduled 14th National Conference The progress of upcoming 14 th National Conference was reviewed during the meeting. It was discussed that the research papers need to be mobilised from registered and prospective research scholars at AIMS. The budget of National Conference needs to be prepared and necessary approvals are to be taken.	Dr. S. V. Khatavkar	Completed
4	To discuss the modules to be included in Capability Enhancement Training Program The grooming needs, skill gaps and suitability of training modules for students were discussed in the meeting. The feedback given by recruiters is contemplated deeply and it was decided that modules like Resume Writing, Express yourself, Professional Grooming, & Mock Interviews need to be covered in Capability Enhancement Training Program.	Dr. D. P. More	Completed
5	5. To review the status of preplacement & OJT for Batch 2023-25 The status of preplacement offer and On Job Training (OJT) of allotted students of SEM-III was reviewed. The comprehensive OJT status report was extensively discussed during the meeting. Further, it was discussed that the follow-up of students in 'replay awaited' category need to be taken by respective faculty members. The	Dr. D. P. More	Completed

	comprehensive report of OJT is to be on-warded to management till 16th October 2024.		
6	<p>To discuss the monthly reflection sheet tuning with NAAC requirements</p> <p>The monthly reflection sheet for staff members in tune with NAAC requirement was discussed in the meeting. The monthly benchmark for key institute growth indicators and faculty contributions will be accumulated month wise. The faculty wise data need to be compiled on 25th of every month. The shortcomings if any or delay in submissions may have reflection on salary.</p>	Dr. D. P. More	In process
7	<p>Any other point with the permission of the chair</p> <p>The innovative practice of video recording the summery of learning outcomes of students was discussed during the meeting. It was decided that short videos of students need to be recorded by every course teacher to document their learning outcome. The professional video recording facilities of T C college Baramati can be availed for this purpose.</p>	All Faculty Members	In process


Dr. D. P. More
Program Coordinator




Dr. M. A. Bahori
Director



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Date: 05/10/2024

Academic Meeting Attendance Sheet

Meeting Number: 2

Sr. No.	Name	Designation	Signature
1	Dr. M. A. Lahori Director, AIMS	Chairman	
2	Dr. A. Y. Dikshit Associate Professor	Member	
3	Dr. T. V. Chavan Associate Professor	Member	
4	Prof. S. S. Jadhav Assistant Professor	Member	
5	Prof. S. S. Khatri Assistant Professor	Member	
6	Dr. P. V. Yadav Assistant Professor	Member	
7	Dr. S. V. Khatavkar Assistant Professor	Member	
8	Dr. M. A. Vhora Assistant Professor	Member	
9	Dr. P. D. Hanchate Librarian	Member	
10	Prof. H. G. Giri	Member	
11	Prof. A. o. Kadam	Member	
14	Mr. Jay Gadiya	Student Representative-MBA-II	
15	Ms. Pournima Kulkarni	Student Representative- MBA-II	
16	Dr. D. P. More Professor	Member & Coordinator	