

## Examination Meeting 21

Date - 07/11/2023

Time - 4:30 PM

Venue - Board Room

### Agenda

- 1) To finalize the dates of Internal Examination for Sem I & Sem III.
- 2) To get the updates on requirements of examination centre for both Internal & SPPU examination.
- 3) To decide on the exam team for SPPU examination (Dec/Jan, 2024).
- 4) To discuss previous semester results (Sem II & Sem IV)
- 5) Any other point with the permission of the Chair.

### Attendance

Se No.	Name	Signature
1.	Dr. M. A. Lahori: Chairperson & Director	Lahori
2.	Prof. S. S. Khatri: College Examination Officer	Khatri
3.	Dr. B. P. More : Programs Coordinator & Member	More
4.	Dr. P. V. Yadav : Member	Yadav
5.	Ms. Vijay Shinde : Member	Shinde
6.	Ms. Atharva Pitake : Student Representative	Pitake
7.	Mr. Kartik Bulbule : Student Representative	Bulbule

## Minutes of the Meeting

1. The dates of the Internal Examination for Sem. I & Sem. III were finalized. It was decided to have Sem I exam from 27<sup>th</sup> Nov. 2023 to 5<sup>th</sup> Dec. 2023 & Sem III from 18<sup>th</sup> Dec. 2023 to 24<sup>th</sup> Dec. 2023 including holidays & Sundays.
2. As per the requirements by the examination centre, equipments such as printers, stationery, etc. need to be kept in order.
3. The exam team for SPPU examination was decided.

Internal St. supervisor: Dr. M. A. Thorat

4. The previous semester results (Sem B & B) were discussed at length & it was decided to have remedial sessions for the students.
5. It was decided to conduct the Internal Examination on holidays & Sundays & directed the staff to avoid leaves during the examination period.

*S. S. Khatari*  
Prof. S. S. Khatari  
College Examination Officer



*D. Thorat*  
Dr. M. A. Thorat  
Director

