

Agenda

Date : 07th April 2018 (Saturday)

Time : 11 AM

Venue: AIMS - Board Room.

- 1) To review the progress made on implementation as per minutes of previous meeting.
- 2) In adherence to the decisions taken in previous meeting, steps taken will be discussed based on feedback.
- 3) New initiatives will be identified related to Research Cell and Incubation Centre.
- 4) To decide on infrastructure support necessary for IT-Lab, Language Lab and Media Centre.
- 5) To discuss the NAAC Application preparations.
- 6) To decide date of next meeting.



Minutes of Meeting

- 1) Minutes of previous meeting were read out by IQAC Coordinator.
- 2) Members discussed on the implementation of "Effective Conversation Skills Learning Program" by Mrs. Nisreen Baramatiwala and coordinated by Prof. S.S. Khatri madam. The file was studied, feedbacks were studied and committee members expressed their satisfaction on successful conduct of the said program that benefitted 32 interested students out of 65 enrolled.
- 3) Next, members discussed on the training program conducted by Tove Skill Infotech., Pune. They reviewed the videos & photos along with the offer letters given to students. Out of 45 trained students in this program 27 got employability. The program benefitted AIM's students as well as outsider students. This service to society on employability and skills development was appreciated by one and all. Asst. Chirram Badam Sir's efforts were appreciated.
- 4) IQAC coordinator presented improvements in the continuous improvement systems. Monthly evaluation and timely feedback to students by course teacher was highly appreciated. Members suggest the course teacher should take support from Media Centre & Counselling Cell in motivating students for better performance.
- 5) In this meeting, 2 new initiatives are suggested for next 6 months. These are as below :-


(i) Initiative 1 : To tie up with agencies of Maharashtra Govt for schemes relating to Incubation and Start-ups. Develop programs that benefit local youth for encouraging entrepreneurship.


(ii) Developing the media centre empowered with a language lab. The faculty videos to be uploaded on YouTube and creating an academic process of online learning modules. This could benefit industry persons for certificate courses.

(iii) It was decided to upgrade the infrastructural facilities by creating cubicles for the cells & centres at the Institute.

7) A review of NAAC application preparation was done. It was decided to apply for IQA in December itself. NAAC cell to be created on First Floor near library Reading room.

8) The date of next meeting was decided to be in 17th November 2018 (Saturday).


Dr. Abhilek Dikshit
IQAC Coordinator


Dr. M.A. Jadhav
Director.

